**FORM 1**

**(SEE RULE 14)**

Name Of Establishment ..... FUTURE ENTERPRISES COMPANY

Name of Employee ..... AS MENTIONED

**Month.** **Feb-24**

| S.NO | CASUAL OR SICKNESS LEAVE | | | | | PRIVILEGE LEAVE | | | | | Total of Leaves | Balance at the end of the year |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Amount of Leave Requested | Date of Application If any | Leave Availed | | Total Leave Availed | Date of Application | Whether Application granted or refuses fully or partially | Leave Availed | | Total Leave Availed | | |
| | | | From | To | | | | From | To | | | |
| SATYAWAN SINGH | | | | | NIL | | | | | NIL | | |
| MOHAN CHAND | | | | | NIL | | | | | NIL | | |
| SANJAY | | | | | NIL | | | | | NIL | | |
| ATUL UTKARSH | | | | | NIL | | | | | NIL | | |
| MANISH | | | | | NIL | | | | | NIL | | |
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FUTURE ENTERPRISES CO. (Regd.)