

(SEE RULE 14)

Name Of Establishment **FUTURE ENTERPRISES COMPANY**

Name of Employee

Date of MONTH **JUNE.2022**

| NAME OF EMP. | CASUAL OR SICKNESS LEAVE | | | PRIVILEGE LEAVE | | | Total of Leaves | Balance at the end of the year |
|--------------|---------------------------|----------------------------|-----------------------|---------------------|---------------------|---|-----------------|--------------------------------|
| | Amount of Leave Requested | Date of Application If any | Leave Availed From To | Total Leave Availed | Date of Application | Whether Application granted or refuses Fully or partially | | |
| SATYAWAN | | | | | | | | 4 |
| MOHAN CHAND | | | | | | | | 4 |
| SHIVAM | | | | | | | | 3 |
| RAVI KANT | | | | | | | | 3 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |